

Janet Napolitano, Governor  
Anthony D. Rodgers, Director



801 E. Jefferson, Phoenix, AZ 85034  
P.O. Box 25520, Phoenix, AZ 85002  
Phone: 602-417-4000  
[www.azahcccs.gov](http://www.azahcccs.gov)

July 5, 2007

Notice of Intent to Issue a Solicitation

THIS IS THE ONLY NOTIFICATION YOU WILL RECEIVE.

Solicitation No: YH07-0044  
Solicitation Title: Kidscare Eligibility Determination Services  
  
Procurement Office: AHCCCS Contracts and Purchasing  
701 East Jefferson Street, MD5700  
Phoenix, AZ 85034

**Anticipated Proposal Due Date and Time: September 14, 2007, 3:00 p.m.**

You have expressed interest in receiving information regarding solicitations like the one noted above. This letter is your official notification that AHCCCS intends to issue a solicitation. A brief description of the solicitation requirements ***IS ON THE SECOND PAGE*** of this document for your review.

If you wish to submit an offer, you must respond to the solicitation document. The solicitation announcement will be available on the AHCCCS web site at [www.azahcccs.gov](http://www.azahcccs.gov) after July 5, 2007. Follow the links "Contracting & RFPs" to "Open RFPs." Also, if you are interested, you will be responsible to check the website regularly for any solicitation amendments. If you have any questions, contact the Procurement Officer, Jamey Schultz, by phone at 602-417-4629; e-mail at [Jamey.Schultz@azahcccs.gov](mailto:Jamey.Schultz@azahcccs.gov) or fax at 602-417-5957. Be sure to include the Procurement Officer's name.

Although not applicable to this solicitation, the State requires all applicants to register on Spirit, the State of Arizona's e-procurement system at [www.spirit.az.gov](http://www.spirit.az.gov). If necessary, the SPIRIT Help Desk can be reached at 602-542-7600. The commodity code for this solicitation is 0952-2205. Please register for this code and as many other codes that reflect your business type. Registration does not guarantee a contract, but will be advantageous because you will be informed of other solicitations of this type.

## **Summary of Request For Proposals**

**Solicitation No:** YH07-0044  
**Solicitation Title:** Kidscare Eligibility Determination Services  
**Procurement Office:** AHCCCS, MD5700  
701 East Jefferson Street  
Phoenix, AZ 85034

**Anticipated Proposal Due Date and Time:** September 14, 2007, at 3:00 PM (MST)  
(Actual due date will be as stated on the Request for Proposal document)

**Tentative Pre-Proposal Conference Date & Time:** July 18, 2007, 2:00 – 5:00 p.m., MST,  
(Actual date & time will be as stated on the Request for Proposal document) to be held at AHCCCS, in the Gold Room, 3<sup>rd</sup> floor, 701 E. Jefferson St., Phoenix, AZ

### **Scope of Work Overview:**

The Arizona Health Care Cost Containment System (AHCCCS) is requesting proposals for a contractor to administer the eligibility functions for medical services for the Kidscare program (State Children's Health Insurance Program – SCHIP) and the Health Insurance Flexibility and Accountability (HIFA) parent program. Contracted administrative services will include screening and processing applications and renewals, responding to customer inquiries and complaints, conducting pre-hearing discussions, assisting with the appeals hearings, and providing other administrative services, as specified within the Request for Proposal.

The impetus for this request for proposal (RFP) was House Bill 2371, which was passed into law during the 2006 Arizona Legislative Session. This session law requires AHCCCS to issue an RFP for the privatization of eligibility determination and renewal services with a focus on saving the State money. In addition to saving State general fund monies, AHCCCS wishes to achieve the following other objectives by entering into a partnership with a Contractor:

- Easier and better access to eligibility services for the consumer including a reduction in the amount of “churning” (e.g., children coming off and on the program)
- More efficient processing of applications and reviews that afford rapid turn around
- Increase in accuracy and integrity of eligibility/renewal determinations with a reduction in fraud and abuse

**Offeror's Inability to Meet Requirements:** AHCCCSA shall only consider a bid in which the potential Offeror has had at least two years of successful experience in determining eligibility for a Medicaid or SCHIP program in another state and can demonstrate its ability to meet the minimum fidelity and performance bond requirements described herein. If a potential Offeror cannot meet these minimum requirements, AHCCCSA requests the potential Offeror not submit a bid.